

**CHARGE SHEET**

**I. PERSONAL DATA**

<b>1. NAME OF ACCUSED</b> <i>(Last, First, Middle Initial)</i>		2. SSN	3. GRADE OR RANK	4. PAY GRADE
<b>5. UNIT OR ORGANIZATION</b>			<b>6. CURRENT SERVICE</b>	
			a. INITIAL DATE	b. TERM
<b>7. PAY PER MONTH</b>		<b>8. NATURE OF RESTRAINT OF ACCUSED</b>	<b>9. DATE(S) IMPOSED</b>	
a. BASIC	b. SEA/FOREIGN DUTY			

**II. CHARGES AND SPECIFICATIONS**

**10. CHARGE:** VIOLATION OF THE UCMJ, ARTICLE \_\_\_\_\_

**SPECIFICATION:**

**III. PREFERRAL**

<b>11a. NAME OF ACCUSER</b> <i>(Last, First, Middle Initial)</i>	b. GRADE	c. ORGANIZATION OF ACCUSER
d. SIGNATURE OF ACCUSER		e. DATE (YYYYMMDD)

AFFIDAVIT: Before me, the undersigned, authorized by law to administer oath in cases of this character, personally appeared the above named accuser this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and signed the foregoing charges and specifications under oath that he/she is a person subject to the Uniform Code of Military Justice and that he/she either has personal knowledge of or has investigated the matters set forth therein and that the same are true to the best of his/her knowledge and belief.

\_\_\_\_\_

*Typed Name of Officer*

\_\_\_\_\_

*Organization of Officer*

\_\_\_\_\_

*Grade*

\_\_\_\_\_

*Official Capacity to Administer Oath*  
*(See R.C.M. 307(b) must be commissioned officer)*

\_\_\_\_\_

*Signature*

12. On \_\_\_\_\_, \_\_\_\_\_, the accused was informed of the charges against him/her and of the name(s) of the accuser(s) known to me (See R.C.M. 308(a)). (See R.C.M. 308 if notification cannot be made.)

\_\_\_\_\_ *Typed Name of Immediate Commander* \_\_\_\_\_ *Organization of Immediate Commander*

\_\_\_\_\_ *Grade*

\_\_\_\_\_ *Signature*

**IV. RECEIPT BY SUMMARY COURT-MARTIAL CONVENING AUTHORITY**

13. The sworn charges were received at \_\_\_\_\_ hours, \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ *Designation of Command or Officer Exercising Summary Court-Martial Jurisdiction (See R.C.M. 403)*.

FOR THE <sup>1</sup> \_\_\_\_\_

\_\_\_\_\_ *Typed Name of Officer* \_\_\_\_\_ *Official Capacity of Officer Signing*

\_\_\_\_\_ *Grade*

\_\_\_\_\_ *Signature*

**V. REFERRAL; SERVICE OF CHARGES**

14a. DESIGNATION OF COMMAND OF CONVENING AUTHORITY	b. PLACE	c. DATE (YYYYMMDD)
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Referred for trial to the \_\_\_\_\_ court-martial convened by \_\_\_\_\_,  
 \_\_\_\_\_,  
 \_\_\_\_\_, \_\_\_\_\_, subject to the following instructions: <sup>2</sup>

By \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_ *Command or Order*

\_\_\_\_\_ *Typed Name of Officer* \_\_\_\_\_ *Official Capacity of Officer Signing*

\_\_\_\_\_ *Grade*

\_\_\_\_\_ *Signature*

15. On \_\_\_\_\_, \_\_\_\_\_, I (caused to be) served a copy hereof on (each of) the above named accused.

\_\_\_\_\_ *Typed Name of Trial Counsel* \_\_\_\_\_ *Grade or Rank of Trial Counsel*

\_\_\_\_\_ *Signature*

**FOOTNOTES:** 1 - When an appropriate commander signs personally, inapplicable words are stricken.  
 2 - See R.C.M. 601(e) concerning instructions. If none, so state.