

**NAF REFERRAL AND SELECTION LIST**  
**(Nonappropriated Fund Employment)**

For use of this form, see AR 215-3; the proponent agency is DCS, G1.

**PART I - PERSONNEL OFFICE WILL COMPLETE ITEMS 1 THROUGH 7 AND 9**

1. POSITION TO BE FILLED <i>(Title, Category, Series, Grade)</i>		2. ORGANIZATION	
3. JOB ANNOUNCEMENT NO. AND DATE <i>(Copy attached)</i>		4. AREA OF CONSIDERATION	5. DATE <i>(YYYYMMDD)</i>

**TO SELECTING OFFICIAL:** Persons listed below are all qualified candidates for the position shown in item 1. This group was identified after thorough evaluation and comparison of candidates' qualifications against qualification requirements and other job-related factors.

A spouse employment preference eligible referred for positions at pay levels NF-3 and all CCs and below; or referred for any prevailing rate positions, must be selected.

Preference in selection will be given according to the following priorities: (1) Spouse Employment Preference (SEP); (2) Involuntarily Separated Military (ISM); (3) Current and former employees (CNE); (4) Outside applicant veteran (OAV); (5) Outside applicant non-veteran (OANV).

The selecting official will not inform candidate regarding selection until the CPO has completed all appointment requirements.

**SELECTION ACTION CODES:**

S - Selected                  NS - Not Selected                  D - Declined                  FR - Failed to Reply to Inquiry or Report for Interview

6. PREFERENCE	7. NAME	8. SELECTION ACTION

9. TYPED NAME OF CPO REPRESENTATIVE	10. SIGNATURE	11. TELEPHONE
12. E-MAIL ADDRESS		13. FAX TELEPHONE NO.

**PART II - SELECTING SUPERVISOR WILL COMPLETE ITEM 8 ABOVE, AND ITEMS 14 THROUGH 17 BELOW**

14. TO CIVILIAN PERSONNEL OFFICER. All of the above candidates have been considered and the selection action is as indicated in item 8 above. Reason(s) for selection *(A reason for selection must be indicated)*:

15. REQUESTED ENTRANCE ON DUTY DATE <i>(YYYYMMDD)</i> :	16. SALARY <i>(NF and CC)</i>	17. SELECTING OFFICIAL <i>(Typed Name, Title)</i>
18. SIGNATURE		19. DATE <i>(YYYYMMDD)</i>