

ACTIVITY/LOCATION	DAILY CASHIER'S RECORD For use of this form, see AR 215-5; the proponent agency is USAFAC.	DATE
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I. CASHIER ACCOUNTABILITY I hereby acknowledge receipt of change fund shown. I accept full responsibility for the change fund and will turn in this change fund plus all revenue from this activity's operation to a duly authorized representative of the NAFI at the completion of my shift.	CHANGE FUND ISSUED <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%; padding: 5px;">CASH</td> <td style="width:70%; padding: 5px;">RECEIVED BY (Cashier's signature)</td> </tr> <tr> <td style="padding: 5px;">\$</td> <td style="padding: 5px;"></td> </tr> </table>	CASH	RECEIVED BY (Cashier's signature)	\$	
CASH	RECEIVED BY (Cashier's signature)				
\$					

II. FORM ACCOUNTABILITY					
FORM	BEGINNING NO.	ENDING NO.	FORM	BEGINNING NO.	ENDING NO.

III. REGISTER ACCOUNTABILITY									
KEY	1	2	3	4	5	6	7	8	TOTAL
CLOSING READING									
OPENING READING -									
REGISTER CORRECTIONS + - (Approved by)									
NET REGISTER ACCOUNTABILITY =									

IV. CASH COUNT				V. CASHIER ACCOUNTABILITY			
QUANTITY	DENOMINATION	AMOUNT					
				TOTAL CASH AND CHECKS			\$
				LESS CHANGE FUND			
				NET CASH			
				ADD: TOTAL CREDIT CARDS			
				COUPONS REDEEMED			
				OTHER REDEMPTIONS			
				CHARGES			
				TOTAL CASHIER ACCOUNTABILITY			
				LESS: REGISTER ACCOUNTABILITY			
				CASH OVER (SHORT)			
TOTAL CASH				CERTIFICATION FOR TURN IN OF CASH, ACCOUNTABLE ITEMS AND FORMS			
				TURN IN BY (Cashier)			RECEIVED BY (Supervisor)

REMARKS